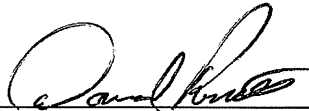


**SPECIAL CALLED MEETING
BOARD OF TRUSTEES OF SANTA ANNA ISD**

DATE: 08-29-16
TIME: 6:00 pm
PLACE: Santa Anna High School Library, 701 Bowie, Santa Anna, TX

AGENDA

1. Opening by the President and Invocation
2. Open Forum
3. Action and Discussion Items
 - 3.1 Action Approve Budget Amendments for 2015-2016
 - 3.2 Action Adopt Official Budget for 2016-2017 by Functions
 - 3.3 Action Adopt Tax Rate for 2016-2017
 - 3.4 Action Approval of Minutes
 - 3.5 Action Approve Santa Anna ISD Budget Resolution
 - 3.6 Action Approve TASB Localized District Policy Updates
DNA (LOCAL), DNB (LOCAL), FB (EXHIBIT), FFC (EXHIBIT), FFH (EXHIBIT)
 - 3.7 Discussion Superintendent Report
 - First Day Enrollment
 - School Accountability Rating
 - 3.8 Action Personnel: Closed Meeting (TGC 551.074)
 - Employment of Personnel



David Robinett

8-26-16 Date

- Agenda items do not have to be taken in the same order as shown on this meeting notice.
- During the course of the meeting, should a discussion of any item on the agenda be held in executive session or closed session, the board may convene in such executive or closed session by law, "Government Code, Chapter 551."

SANTA ANNA INDEPENDENT SCHOOL DISTRICT

SPECIAL CALLED MEETING

AUGUST 29, 2016

A special called meeting of the Santa Anna I.S.D. Board of Trustees was held Monday, August 29, 2016, at 6:00 P.M. in the Santa Anna I.S.D. Administration Office. President Janice Fellers called the meeting to order and announced that a quorum was present.

MEMBERS PRESENT

Janice Fellers, Denise Montgomery
Mike Pritchard, Roger Guerrero, Jr.,
Laurel Guthrie, Ray Jones, David
Herrod

MEMBERS ABSENT

None

SCHOOL OFFICIALS PRESENT

David Robinett, Katrina Guerrero, Laurie Hunter,
Aletha Patterson

SCHOOL OFFICIAL ABSENT

Shannon Herrod

APPROVE BUDGET AMENDMENTS FOR 2015-2016. The board was provided copies of the budget amendments for review. The motion to approve the budget amendments was made by Laurel Guthrie, seconded by Mike Pritchard. The motion carried 7-0. (Attachment 1)

ADOPT OFFICIAL BUDGET FOR 2016-2017. The board was provided copies of the 2016-2017 budget for review. The board adopted the following budget for all funds by function. The motion was made by Roger Guerrero, Jr., seconded by Mike Pritchard. The motion carried 7-0. (Attachment 2)

ADOPT TAX RATE FOR 2016-2017. The board moved to adopt an ordinance to levy taxes for 2016-2017 of 1.04 for M & O and .06791 for I & S. The motion to adopt the tax rate for 2016-2017 school year was made by Denise Montgomery, seconded by Ray Jones. The motion carried 7-0. (Attachment 3)

APPROVE SANTA ANNA ISD BUDGET RESOLUTION. The Board approved the proposed Santa Anna ISD Budget Resolution which is required to be in compliance with TEA for the FIRST audit. The motion to approve the budget resolution was made by Laurel Guthrie, seconded by Roger Guerrero, Jr. The motion carried 7-0. (Attachment 4)

APPROVE TASB LOCALIZED DISTRICT POLICY UPDATES:

DNA (LOCAL), DNB (LOCAL), FB (EXHIBIT), FFC (EXHIBIT), FFH (EXHIBIT) The motion to approve the policy updates was made by Mike Pritchard, seconded by David Herrod. The motion carried 7-0 (Attachment 5)

SUPERINTENDENT REPORT Mr. Robinett gave an update on student enrollment and the school accountability rating. **415**

Pre K-13

Elementary-145


Secondary-130

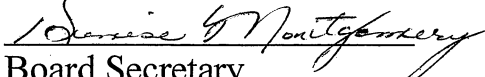
Total-288

PERSONNEL: CLOSED MEETING (TGC 551.074) No Closed Session Required.

Next regular board meeting is September 19, 2016.

We affirm that these minutes are complete and correct.


Board President


Board Secretary

BUDGET AMENDMENTS

August 29, 2016

Cafeteria fund 240 revenues increased \$8,200 due to commodities received and state funding for free and reduced meals. Expenses also increased \$8,200 due to food cost.

Function 31 is currently over budget \$648 due to change in distribution coding of counselors. Recommend we move \$3,500 from 199 11 6119.00 101 611000 to 199 31 6119.00 101 611000.

Function 33 is currently over budget \$2,722.50 due to change in distribution coding. Recommend we move \$3,500 from 199 11 6119.00 001 611000 to 199 33 6129.00 999 624000.

Function 35 is currently over budget \$327.51 due to increased summer feeding salaries. Recommend we move \$1000 from 199 11 6119.00 101 611000 to 199 35 6129.86 999 699000.

Function 53 in fund 199 is currently over budget \$12,668.11 due to increased salaries and adding a part time technology assistant position. Recommend we move \$16,000.00 from 199 11 6119.00 101 611000 to 199 53 6129.00 750 699000.

Revenue / Appropriation / Balance Report By Fund
Using NY Recommended

<u>Fund</u>	<u>Description</u>	<u>Estimated Revenues</u>	<u>Appropriations</u>	<u>Fund Balances</u>	<u>Projected Change in Fund Balance</u>
199/7	GENERAL FUND	2,975,774.00	2,975,774.00	0.00	-0.00
240/7	NATL SCHOOL BREAKFAST & LUNCH	152,802.00	152,802.00	0.00	0.00
599/7	DEBT SERVICE FUND	90,807.50	90,807.50	0.00	0.00
	Totals	3,219,383.50	3,219,383.50	0.00	-0.00

Expenditure Report By Function / Major Object
 Using NY Recommended

Func Description	Payroll Costs 6100	Contracted Services 6200	Supplies & Materials 6300	Other Oper Expenses 6400	Debt Service 6500	Capital Outlay 6600	Other Uses 8900	Total
199/7 GENERAL FUND								
11 INSTRUCTION	1,196,451	90,650	119,980	11,830	0	0	0	1,418,911
12 INSTRUCTIONAL	23,267	3,500	4,325	50	0	0	0	31,142
13 CURR/INSTR STAFF	0	41,830	0	0	0	0	0	41,830
23 SCHOOL	214,594	750	500	1,100	0	0	0	216,944
31 GUIDANCE AND	54,392	250	1,375	560	0	0	0	56,577
33 HEALTH SERVICES	28,620	50	4,800	155	0	0	0	33,625
34 PUPIL	44,024	11,800	34,500	3,875	0	44,800	0	138,999
35 OOD SERVICES	6,043	0	0	0	0	0	0	6,043
36 CO-CURRICULAR	67,806	13,900	22,450	29,275	0	0	0	133,431
41 GENERAL	175,694	36,300	1,000	25,415	0	0	0	238,409
51 PLANT	95,461	130,770	30,000	13,850	0	8,000	0	278,081
52 CAMPUS SECURITY	0	3,500	20,000	0	0	0	0	23,500
53 DATA PROCESSING	87,931	100	1,000	550	0	0	0	89,581
81 FACILITIES	0	0	136,200	0	0	0	0	136,200
93 PYMTS TO FISCAL	0	0	0	92,500	0	0	0	92,500
99 CAD APPRAISAL	0	40,000	0	0	0	0	0	40,000
Totals 199/7	1,994,284	373,400	376,130	179,160	0	52,800	0	2,975,774

Expenditure Report By Function / Major Object
Using NY Recommended

Func	Description	Payroll Costs 6100	Contracted Services 6200	Supplies & Materials 6300	Other Oper Expenses 6400	Debt Service 6500	Capital Outlay 6600	Other Uses 8900	Total
240/7	NATL SCHOOL BREAKFAST & LUNCH								
35	OOD SERVICES	74,430	3,160	74,912	300	0	0	0	152,802
Totals 240/7		74,430	3,160	74,912	300	0	0	0	152,802

Expenditure Report By Function / Major Object
 Using NY Recommended

Func Description	Payroll Costs 6100	Contracted Services 6200	Supplies & Materials 6300	Other Oper Expenses 6400	Debt Service 6500	Capital Outlay 6600	Other Uses 8900	Total	
599/7 DEBT SERVICE FUND									
71 DEBT SERVICE		0	0	0	0	90,808	0	0	90,808
Totals 599/7		0	0	0	0	90,808	0	0	90,808
Final Totals	2,068,714	376,560	451,042	179,460	90,808	52,800	0	3,219,384	

Difference Expenditure Report By Function / Major Object
 Using TY Actual Amt and NY Recommended

Func Description	Payroll Costs 6100	Contracted Services 6200	Supplies & Materials 6300	Other Oper Expenses 6400	Debt Service 6500	Capital Outlay 6600	Other Uses 8900	Total
11 INSTRUCTION								
TY Actual Amt	1,088,726	27,767	98,003	8,246	0	0	0	1,222,742
NY Recommended	1,196,451	90,650	119,980	11,830	0	0	0	1,418,911
Difference	-107,725	-62,883	-21,977	-3,584	0	0	0	-196,168
12 INSTRUCTIONAL RESOURCES/MEDIA								
TY Actual Amt	22,044	3,500	4,242	0	0	0	0	29,786
NY Recommended	23,267	3,500	4,325	50	0	0	0	31,142
Difference	-1,222	0	-83	-50	0	0	0	-1,355
13 CURR/INSTR STAFF DEVELOPMENT								
TY Actual Amt	0	35,562	0	0	0	0	0	35,562
NY Recommended	0	41,830	0	0	0	0	0	41,830
Difference	0	-6,268	0	0	0	0	0	-6,268
23 SCHOOL ADMINISTRATION								
TY Actual Amt	209,714	260	449	971	0	0	0	211,394
NY Recommended	214,594	750	500	1,100	0	0	0	216,944
Difference	-4,881	-490	-51	-129	0	0	0	-5,550
31 GUIDANCE AND COUNSELING SVS								
TY Actual Amt	50,555	0	891	402	0	0	0	51,848
NY Recommended	54,392	250	1,375	560	0	0	0	56,577
Difference	-3,837	-250	-484	-158	0	0	0	-4,730
33 HEALTH SERVICES								
TY Actual Amt	44,874	30	4,059	0	0	0	0	48,963
NY Recommended	28,620	50	4,800	155	0	0	0	33,625
Difference	16,254	-20	-741	-155	0	0	0	15,338
34 PUPIL TRANSPORTATION-REGULAR								
TY Actual Amt	33,326	11,023	22,028	3,184	0	0	0	69,561
NY Recommended	44,024	11,800	34,500	3,875	0	44,800	0	138,999
Difference	-10,698	-777	-12,472	-691	0	-44,800	0	-69,438
35 OOD SERVICES								
TY Actual Amt	73,429	4,916	78,253	300	0	0	0	156,898
NY Recommended	80,473	3,160	74,912	300	0	0	0	158,845
Difference	-7,044	1,756	3,341	0	0	0	0	-1,947
36 CO-CURRICULAR ACTIVITIES								
TY Actual Amt	50,001	11,677	16,883	24,579	0	0	0	103,139
NY Recommended	67,806	13,900	22,450	29,275	0	0	0	133,431
Difference	-17,805	-2,223	-5,567	-4,696	0	0	0	-30,292
41 GENERAL ADMINISTRATION								
TY Actual Amt	171,610	25,178	913	19,431	0	0	0	217,132
NY Recommended	175,694	36,300	1,000	25,415	0	0	0	238,409
Difference	-4,085	-11,122	-87	-5,984	0	0	0	-21,278
51 PLANT MAINTENANCE & OPERATION								
TY Actual Amt	113,260	118,785	29,660	11,218	0	0	0	272,922
NY Recommended	95,461	130,770	30,000	13,850	0	8,000	0	278,081
Difference	17,799	-11,985	-340	-2,632	0	-8,000	0	-5,158

Difference Expenditure Report By Function / Major Object
 Using TY Actual Amt and NY Recommended

Func Description	Payroll Costs 6100	Contracted Services 6200	Supplies & Materials 6300	Other Oper Expenses 6400	Debt Service 6500	Capital Outlay 6600	Other Uses 8900	Total
52 CAMPUS SECURITY								
TY Actual Amt	0	0	6,705	0	0	0	0	6,705
NY Recommended	0	3,500	20,000	0	0	0	0	23,500
Difference	0	-3,500	-13,295	0	0	0	0	-16,795
53 DATA PROCESSING SERVICES								
TY Actual Amt	65,082	0	1,000	0	0	0	0	66,082
NY Recommended	87,931	100	1,000	550	0	0	0	89,581
Difference	-22,849	-100	0	-550	0	0	0	-23,499
71 DEBT SERVICE								
TY Actual Amt	0	0	0	0	91,580	0	0	91,580
NY Recommended	0	0	0	0	90,808	0	0	90,808
Difference	0	0	0	0	772	0	0	772
81 FACILITIES ACQUISITION/CONSTRU								
TY Actual Amt	0	0	29,244	0	0	0	0	29,244
NY Recommended	0	0	136,200	0	0	0	0	136,200
Difference	0	0	-106,956	0	0	0	0	-106,956
93 PYMTS TO FISCAL AGENTS								
TY Actual Amt	0	0	0	85,564	0	0	0	85,564
NY Recommended	0	0	0	92,500	0	0	0	92,500
Difference	0	0	0	-6,936	0	0	0	-6,936
99 CAD APPRAISAL CONSTS								
TY Actual Amt	0	38,000	0	0	0	0	0	38,000
NY Recommended	0	40,000	0	0	0	0	0	40,000
Difference	0	-2,000	0	0	0	0	0	-2,000
Sub Totals								
TY Actual Amt	1,922,621	276,697	292,331	153,895	91,580	0	0	2,737,124
NY Recommended	2,068,714	376,560	451,042	179,460	90,808	52,800	0	3,219,384
Difference	-146,093	-99,863	-158,711	-25,565	772	-52,800	0	-482,260
00 Other Uses								
TY Actual Amt	0	0	0	0	0	0	0	0
NY Recommended	0	0	0	0	0	0	0	0
Difference	0	0	0	0	0	0	0	0
Final Totals								
TY Actual Amt	1,922,621	276,697	292,331	153,895	91,580	0	0	2,737,124
NY Recommended	2,068,714	376,560	451,042	179,460	90,808	52,800	0	3,219,384
Difference	-146,093	-99,863	-158,711	-25,565	772	-52,800	0	-482,260

End of Report

An Ordinance Levying a Tax Rate for
Santa Anna ISD for the Tax Year of **2017**

Be it Ordained and Ordered by the **Santa Anna School Board** We, The
Board of the **Santa Anna ISD**, Hereby Levy or Adopt the Tax Rate on
\$100.00 Valuation for this District for the Year of **2017** as follows.

1.04000 For the Purpose of Maintenance & Operation

0.06791 For the Payment of Principal of and Interest on Bonds

1.10791 Total Tax Rate

The Tax Assessor-Collector is Hereby Authorized to Assess and Collect
the Taxes of the **Santa Anna ISD** Employing the Above Tax Rate.

Discount is to be Allowed on Standard Discount Method and One-Half
Payments are to be Offered.

The Above Ordinance and Order was Unanimously Passed by The **Board**
of the **Santa Anna ISD** on this **29** Day of **August** and was Executed in

Duplicate.

Larissa Fellus President

[Signature] Vice President

[Signature] Secretary

[Signature] Member

[Signature] Member

[Signature] Member

[Signature] Member

Attest:

Laurie Hunter

STATE OF TEXAS
COUNTY OF COLEMAN

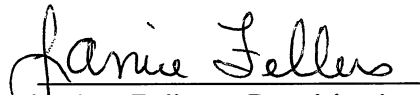
RESOLUTION

The Board of Trustees of the Santa Anna Independent School District being convened in Regular Session at its regular meeting place within the boundaries of the Santa Anna Independent School District, on the 29th day of August, 2016 with a quorum present in the persons of Janice Fellers, Denise Montgomery, Ray Jones, Roger Guerrero, Jr., Mike Pritchard, David Herrod and Laurel Guthrie.

Trustees being absent: None

Whereas Trustee Laurel Guthrie introduced the following order, moved its adoption, and the motion having been seconded by Trustee Roger Guerrero, Jr. was duly put and carried, said Order reading as follows:

IT IS HEREBY RESOLVED, ordered, and directed that the Santa Anna Independent School District authorize the Superintendent to designate any available funds as of August 31, 2016 to be used for future construction of instructional facilities.


Janice Fellers, President
SAISD Board of Trustees

Attest:


Denise Montgomery, Secretary
SAISD Board of Trustees



LOCAL DISTRICT UPDATE

P.O. Box 400, Austin, Texas 78767-0400

TO: Mr. David Robinett
Santa Anna ISD

FROM: Kathy London
Policy Consultant

Enclosed is Local District Update #2016.02, authorized by Shannon Herrod on August 8, 2016.

Because of the nature of the changes, the material was not submitted to TASB Legal Services for legal review. Policy Service reviews all Local District Updates for clarity and consistency with policy style.

We have changed our records of your local policy manual as follows:

CODE	ACTION
DNA(LOCAL)	Revised
DNB(LOCAL)	Revised

Maintaining manuals: Each (LOCAL) policy should be stamped with the ADOPTION DATE and incorporated into the official copy of the manual. Disseminate copies of this Local District Update to be filed in any other copies of the policy manual as well.

For the record: Board action on (LOCAL) policies must be reflected in your historical records of the policy manual. The historical file of replaced and deleted (LOCAL) policies would be essential for research in the event of litigation regarding policy.

Billing: An invoice for this Local District Update will be mailed within the next 30 days.

If you have any questions about this Local District Update or any other policy issues, please call me at 800-580-7529.



LOCAL DISTRICT UPDATE

P.O. Box 400, Austin, Texas 78767-0400

TO: Mr. David Robinett
Santa Anna ISD

FROM: Kathy London
Policy Consultant

Enclosed is Local District Update #2016.01, authorized by Shannon Herrod on August 4, 2016.

Because of the nature of the changes, the material was not submitted to TASB Legal Services for legal review. Policy Service reviews all Local District Updates for clarity and consistency with policy style.

We have changed our records of your local policy manual as follows:

CODE	ACTION
FB(EXHIBIT)	Revised
FFC(EXHIBIT)	Revised
FFH(EXHIBIT)	Revised

Billing: An invoice for this Local District Update will be mailed within the next 30 days.

If you have any questions about this Local District Update or any other policy issues, please call me at 800-580-7529.